



Minutes of Annual General Meeting of Powys Association of Voluntary Organisations held at 10.10am on Wednesday 29th November 2017 at Cefn Lea Conference Centre, Dolfor

1. Welcome

Chair of PAVO, welcomed all present to the Annual General Meeting.

Chief Executive Officer (CEO) of PAVO, informed the meeting that Wifi was available and that the event would be followed on Twitter. He also stated that everyone was welcome to take photos and share them widely throughout networks.

The CEO also added that the completion of the evaluation form would be greatly appreciated.

2. Apologies

Apologies were received

3. Minutes of the last Annual General Meeting held on 8th November 2016

The minutes of the AGM held on the 8th November 2016, which had been circulated to member organisations, were presented to the meeting.

A motion to approve the minutes was unanimously agreed by the meeting.

4. Matter Arising

No matters arising

5. Annual Report and Financial Statements 2016-2017

The Head of Internal Services presented the Trustees Annual Report and Financial Statements for the year ending 31st March 2017.

It was noted that the report and financial statements have been prepared by PAVO finance staff in the format of the Statement of Recommended Practice (SORP).

A summary of accounts was presented at the back of the Impact report and a full copy was available on PAVO website.

Information on the comprehensive risk register, which assesses all the major organisational risks was presented in the trustee report. The assessment had established that there were no areas with a high level of uncontrolled risk.

The report also included details of specific actions and achievements for the year and for the future.

The Annual Report and Financial Statements were approved by the board on 30th October 2017.

6. Impact Report 2016-17

The Chief Executive Officer presented the Impact report to the meeting.

He stressed the increasing importance of stakeholder feedback and how this informs our business planning for the coming year and ensures PAVO delivers services to meet the needs of the local voluntary sector.

This year PAVO Board have instigated listen and learn visits to member organisations. The purpose of the visits is to get to know the organisations better and give help and support to them in a more effective way.

The CEO went through the report, highlighting key features of PAVO's performance.

The CEO concluded by thanking all staff and trustees for their hard work during the year.

A motion to receive the 2016-17 report was unanimously agreed by the meeting.

7. Outcome of election to Board Membership

The following were re- elected to the Board for 2017-2018

Gloria Jones Powell
Ieuan Williams

8. Special Resolution

To amend the memorandum and articles of association of the company.

The members resolve that Articles 18(1) and 18(2) be amended as follows:-

18(1) The Trustees may

a) co-opt up to three persons who are willing to act to be a Trustee

b) designate the holders of up to 3 offices as Ex Officio trustees

18(2) a) A Trustee co-opted by a resolution of the other Trustees must retire at the next annual general meeting and must not be taken into account in determining the Trustees who are to retire by rotation.

b) Ex Officio trustees are not required to retire by rotation. The current office holder shall continue as trustee of PAVO by virtue of their office until such time as the board determines this to be no longer necessary or useful to the governance of the organisation.

This was approved by the meeting

9. Appointment of Auditors

It was proposed that Morgan Griffiths and Co will be re-appointed auditors for the next 3 years. This was approved by the meeting.

There being no further business the meeting closed at 10.50am.